

State of Georgia Job Description

Job Title: Rehabilitation Technician DRS
Job Code: 14665
Last Update: 10/1/2002
Salary Plan: Statewide Salary Plan (SWD)
Pay Grade: 011

Salary Minimum: \$23,613.60/yr
Market Midpoint: \$30,709.20/yr
Salary Maximum: \$41,401.92/yr

[Additional Job Statistics...](#) (440)

Job Description, Responsibilities, Standards, and Qualifications

Job Description:

Under general supervision, assists in the provision of **Rehabilitation** technology services by providing fabrication support or technical assistance to DRS customers (e.g. clients, employers, other agencies, etc.) in a specific geographic area to assist people with disabilities to go to work. Fabricates and/or modifies assistive technology devices/equipment including mechanical aids, wheelchair accessories, computer system modifications, mobility and ambulation aids, vehicle modifications, etc. Participates as a member of the service delivery team.

Job Responsibilities & Performance Standards:

1. Assists in implementation of the assistive technology plan. Assists the Rehabilitation engineer and other members of the assistive technology service delivery team. (Performed by all incumbents)

1. Assists **Rehabilitation** engineer in the development of written recommendations by researching sources of equipment and approximate costs, collecting data, and taking measurements for assistive technology, as assigned.
2. Assists in the procurement of assistive technology devices and/or services according to established plan.
3. Delivers and sets up assistive technology equipment, as needed.
4. Assists in fitting and initial training of clients on custom assistive technology equipment, modified commercial assistive technology equipment, and commercial assistive technology equipment, as assigned.
5. Maintains assistive technology equipment according to assistive technology plan.
6. Assists in reclaiming unused assistive technology equipment and inventory when necessary.
7. Assists in ADA accessibility surveys when necessary.

2. Modifies assistive technology equipment; fabricates/builds custom assistive technology equipment; and/or sets-up, modifies, and trouble-shoots

computer-related assistive technology equipment. (Performed by all incumbents)

1. Modifies electro-mechanical assistive technology equipment and fabricates custom assistive technology equipment in accordance with the assistive technology plan.
2. Assists **Rehabilitation** engineer in completing contracts for residential or commercial property construction or vehicle modifications.
3. Modifies electronic-related assistive technology equipment and builds custom electronic-related assistive technology equipment in accordance with the assistive technology plan.
4. Sets-up, modifies, and troubleshoots computer-related assistive technology equipment in accordance with the assistive technology plan.
5. Correctly interprets and follows verbal/written instructions, sketches, and detail drawings.
6. Purchases and maintains appropriate inventory of required raw materials and/or other materials and parts necessary to perform assigned task.
7. Tracks costs and time associated with customer specific fabrication activities according to established guidelines.

3. Participates in quality improvement activities; and provides guidance, information, and assistance to others on assigned activities. (Performed by all incumbents)

1. Participates in regional and statewide efforts to identify and eliminate obstacles to providing assistive technology services or equipment including continuous quality improvement activities, as assigned.
2. Assists **Rehabilitation** engineer in responding to requests for information on assistive technology equipment and services.
3. Provides assistance to other members of the assistive technology team as needed.
4. Assists in ADA accessibility surveys when needed.

4. Maintains a safe and efficient work area. (Performed by all incumbents)

1. Performs routine housekeeping in work area.
2. Organizes materials and supplies in work area in an efficient manner.
3. Uses appropriate tools and follows established safety procedures.
4. Reports loss, theft, breakage, or other discrepancy to appropriate personnel in a timely manner.
5. Notifies appropriate person of need for replacement and/or new tools.

5. Operates and maintains mobile technology unit. (Performed by some incumbents)

1. Responds to work orders within established timeframes and schedules mobile technology unit in response to fabrication requests
2. Tracks client specific travel data in accordance with established reporting requirements.
3. Maintains appropriate inventory for mobile technology unit.
4. Maintains mobile technology unit in safe working order. Tracks maintenance cost and use data on mobile technology unit, as scheduled.

6. Maintains assessment and fabrication equipment. (Performed by some incumbents)

1. Maintains or assists in maintaining equipment according to established safety procedures. Keeps equipment in safe running condition.
2. Maintains an accurate inventory of equipment.
3. Notifies appropriate person of need for replacement and/or new equipment.

7. Maintains knowledge of current trends and developments in the field by reading appropriate books, journals and other literature and attending related seminars, conferences, etc. (Performed by all incumbents)

1. Attends seminars and professional meetings when available.
 2. Maintains a continuing education program by attending in-service or external courses when schedule and available.
 3. Maintains professional knowledge by reading up-to-date articles, books, etc.
 4. Attends and participates in department and unit meetings, as scheduled.
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Minimum Qualifications:

High School Diploma or GED and formal training and experience in area of emphasis (general fabrication, mechanical fabrication, residential construction, and electronic fabrication). Related experience may substitute for education.

Preferred Qualifications:

No preferred qualifications information is available.